



## Town of Newburgh Recreation Department Recreation Center, Desmond Center & Chadwick Lake Park

### Frequently Asked Questions Summer Camp

**Q.** Can I register for Summer Camp online?

**A.** Yes. You can learn all about our offerings and register by visiting our website [townofnewburgh.recdesk.com/Community/Home](http://townofnewburgh.recdesk.com/Community/Home), create an account then proceed to register.

**Resident registration will begin Saturday, March 22<sup>nd</sup> at 8:00am**

**Non-Resident registration will begin Tuesday, March 25<sup>th</sup> at 8:00am**

**Q.** If I don't have a computer, how can I register?

**A.** For those without computer access, you may visit the Town of Newburgh Recreation Office at 311 Rt. 32 Newburgh, NY 12550, between the hours of 8:30am – 4:30pm.

**Resident registration will begin Saturday, March 22<sup>nd</sup> at 8:00am**

**Non-Resident registration will begin Tuesday, March 25<sup>th</sup> at 8:00am**

**Q.** How do I create an online account to register for a program/activity on the website?

**A.** For instructions how to do so, click the **HELP** tab. We recommend having your account set up prior to camp registration day.

**Q.** Once I register for camp, will I receive notice or reminder that the program is starting?

**A.** The only confirmation you will receive after an online registration is an email receipt once you have paid. You will **not** receive any further reminders. If you register in person at the Recreation Center, you will receive a printed receipt. Otherwise, you will **only** be notified if a program is cancelled. We do not send program reminders.

**Q.** How do I know if the sessions are full?

**A.** All programs will state if the program is full and will not allow you to register. Check the website ([townofnewburgh.recdesk.com](http://townofnewburgh.recdesk.com)) to see how many openings are available for select programs.

**Q.** My child is on a wait list for a camp. How will I know when a spot has opened up?

**A.** You will receive a phone call. If you do not return our call within **24 hours** we will continue to the next person on the wait list. Keep in mind that we use the information that's in your online account, so it's important that it's up-to-date and accurate.

**Q.** Must I have my child's immunization records to register for Day Camp?

**A.** Yes. We cannot accept any registrations without immunization information. These forms need to be submitted every year.

**Q.** What paperwork will I have to provide for my child to attend camp?

**A.** A camp packet and your child immunization records.

Please see our SUMMER CAMP PACKET listed under the INFORMATION & FORMS tab to get more details.

**Q.** How can I submit my child's paperwork?

**A.** In person at the Recreation Department Monday – Friday 8:30am - 4:30pm, Fax 845-564-7827 or an Email to a department email.

**Q.** Where do I drop off / pick up my child?

**A.** Young Camper, Chadwick and Teen Camps – Chadwick Lake Park, 1702 Route 300  
Kiddie Kamp- Recreation Center- 311 Route 32

**Q.** Do I have to have a Chadwick Lake pass for my child to attend camp?

**A.** No. When you arrive at the booth inform the guard that you are there for camp drop off / pick up. We do recommend that you purchase a pass for your own enjoyment.

**Q.** If I have to pick up my child early, what do I do?

**A.** Call the Recreation office 845-564-7815 and they will get the message to that camp.

**Q.** Something came up and I need to cancel. What is the cancellation and refund policy?

**A.** Call the Recreation Department at 845-564-7815 to let them know you will be unable to attend. Please see our camp refund policy located under the **INFORMATION & FORMS** tab, under Policies tab.

**Q.** Are Summer Counselors well credentialed?

**A.** Yes. The majority of our Counselors are CPR and first aid certified. Camp Directors are wilderness, first aid and basic life support certified. Also, a lifeguard will be on staff. Many of the Counselors are experienced professionals, educators, artists, musicians, athletes and coaches.

**Q.** Do you offer daily transportation?

**A.** No. You are responsible for your child's transportation to and from camp. The **only** transportation that is offered is to off-site trips.

**Q.** What is a typical day at camp?

**A.** Please see our SUMMER CAMP PACKET listed under the INFORMATION & FORMS tab to get more details.

**Q.** Where can I find the Summer camp daily schedule?

**A.** You can print it off the website under **INFORMATION & FORMS** tab or stop by the Center for a printed copy. The Recreation Center, 311 Route 32, Newburgh, NY M-F 8:30am-4:30pm

**Q.** Do you supply daily lunch?

**A.** No. You are responsible for your child's daily lunch and drinks. You will be notified at the beginning of each session if the Recreation Department has arranged for camp to have supplied lunch.

**Q.** What should my child bring? Wear?

**A.** Please see our SUMMER CAMP PACKET listed under the INFORMATION & FORMS tab to get more details.

**Q.** Can my child go fishing at Chadwick Lake Park during camp?

**A.** Yes. The summer staff will set time for group fishing. Please bring your own fishing supplies, including bait.

**Q.** Can my child swim at Chadwick Lake Park?

**A. NO.** There is no swimming, wading or bathing in Chadwick Lake or tributaries to the Lake. Chadwick Lake is a reservoir that supplies the Town of Newburgh's drinking water.

**Q.** When do the campers get their camp shirts?

**A.** The first day they attend camp. Campers must wear the supplied camp shirt on off-site trips. Additional camp shirts may be purchased at the Recreation Department.

**Q.** How do you determine the groups at camp?

**A.** They are broken up by age.

**Q.** Does my child have to attend the offsite trip?

**A.** Yes. The Recreation Department does not leave staff behind for supervision. If you are not interested in having your child attend the trip you will have to make other arrangements for the day.

**Q.** What if I miss the bus for an off-site trip?

**A.** You must find alternate care for your child that day. Camp does not leave staff behind.

**Q.** As a parent, may I attend an off-site trip with camp?

**A.** Yes. You will have to provide your own transportation and ticket.

**Q.** Do you cancel summer camp due to weather?

**A.** No. We do not cancel camp. For severe weather camp will relocate to the Recreation Department.

**A.** Basketball Camp- We try very hard to run our programs every day.

We make the decision to cancel due to weather the night prior. This will give you ample time to plan for travel arrangements to an alternate location, if necessary.

**Q.** Can the camp administer medication?

**A.** No

**Q.** What if someone is picking up my child that is not on the emergency contact list?

**A.** Call the Recreation Office 845-564-7815 and they will get the message to camp personnel.  
ID will be requested when child is picked up.

If you have additional questions, please call our office (845) 564-7815.